

YOUTH UNITED APPLICATION
Earn a Varsity letter in Community Service!



United Way of Clallam County, in partnership with local participating school districts, will recognize and reward students for their volunteer efforts in the community. Students who volunteer 145 or more hours of service in a year can earn their school varsity letter. Applicants must meet the following basic qualifications:

- Be a student in grades 9-12 registered at participating school districts.
- Complete at least 145 hours of volunteer service between April 1st and March 31st of the current school year.
- Must have at least 50 hours of non-school related volunteering (i.e. a nonprofit or civic service setting).
- Must have at least 10 hours of school related activity volunteering.
- All volunteer activities must be verifiable.
- Meet the 2.0 GPA requirement or receive principal GPA requirement waiver.

Application Process:

1. Turn in the **Student Information Form** (Page 2) and **Academic Eligibility Form** (Page 3) as soon as possible to the Youth United Coordinator at your school so they have your information on file.
2. Keep track of your own hours using the **Community Service Log**, this will be turned in at the end of the March (Page 4).
3. Turn in the **Community Service Verification Forms** (Page 5) to the Youth United Coordinator at the end of March to complete your application.
4. Refer to the FAQ's (Page 6-7) to help.

Applications (Student Information Form, Community Service Log, Academic Eligibility Form, and Community Service Verification Forms) are due by March 31, of the current school year to your school's Youth United Coordinator.

Youth United Coordinators

Crescent High School: To be filled, collegeaccess@unitedwayclallam.org

Port Angeles High School: Mitchell Gentry [mgentry@portangelesschools.org](mailto:mgency@portangelesschools.org)

Sequim High School: Sean O'Mera somera@sequim.k12.wa.us

Visit www.unitedwayclallam.org/youth-united for more information about Youth United.

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STUDENT INFORMATION FORM

Name:

Expected Graduation Year:

Mailing Address:

Email Address:

Phone:

Parent/Guardian Phone:

Parent/Guardian Email:

Student Agreement:

I attest that I performed the documented hours of community service included in the attached verification forms and met all the qualifications as outlined by United Way of Clallam County's website. To my knowledge, these hours are valid and count toward my earning the Varsity Letter in Community Service.

Student Signature:

Date:

Parent/Guardian Agreement:

I hereby assign to United Way of Clallam County all rights to video and audio recordings and all photographs of my child made in connection with Letter in Community Service activities. I hereby authorize editing, duplication, reproduction, copyright, exhibition, broadcast and/or other use and distribution of such recordings or quotations for purposes deemed suitable by United Way of Clallam County. I also waive any right to approve or disapprove the finished products.

Parent/Guardian Name (Please Print):

Parent/Guardian Signature:

Date:

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ACADEMIC ELIGIBILITY FORM

United Way of Clallam County requires students earning their Varsity Letter in Community Service to be in good standing with the school they attend. Students receiving their letters must meet similar academic requirements and eligibility guidelines as other Varsity Letter recipients as they are set forth by their school.

United Way of Clallam County requires that Varsity Letter in Community Service recipients maintain at least a 2.0 Grade Point Average (GPA).

The academic eligibility check must be completed by an appropriate staff member. In most schools this may be the athletic secretary. If you are unclear on whom this person is, please ask in the main office.

It is important to remember: This may take a few days to process. Do not wait until the last minute to get this form signed. We cannot accept a transcript in lieu of this form.

Student Name (Print):

School: I verify that, as of _____, the above listed student meets the academic standards and good standing requirements as set forth by _____ High School and the 2.0 GPA requirement set forth by United Way of Clallam County.

Staff Member Name (Print):

Staff Signature:

Contact Phone:

*a Principal may waive the GPA requirement if they feel the student is making efforts toward improvement, but has not yet achieved the required 2.0 GPA for this award. To waive the requirement, simply write 'waive' somewhere in the signature box above.

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COMMUNITY SERVICE LOG

This form is intended to help you track your volunteer hours and DOES need to be turned in with your application.

Name: _____

Date	Service Opportunity	Advisor/Supervisor Name	Number of Hours	Hours related to:	
				school	Non-school



COMMUNITY SERVICE VERIFICATION FORM

This form must be completed for each agency/organization/school/club for which you volunteer. (If you volunteer multiple times for the same organization, only one form is needed with the number of total hours included.)

Student Name:

Hours Completed:

Organization/Service Completed:

This opportunity is:

- School related Non-school related (outside of school activities)

When did you volunteer? Dates must fall between April 1st and March 31st of current school year.

Ongoing Volunteering:
Please list time frame

One-time
Please list specific date

Brief description of volunteer work you performed: (You may attach additional sheets if this space is not adequate)

VERIFICATION CONTACT INFORMATION

The Youth United Coordinator will be contacting you to verify these student volunteer hours. All volunteer hours must be verified to process the Youth United application. If you do not wish to be contacted, please provide a letter stating the students volunteer efforts on your organization's letterhead.

Adult Supervisor:

Organization/Title:

Email:



FREQUENTLY ASKED QUESTIONS

- The requirements state that I have to complete at least 50 hours in a “non-school activity”. What type of volunteer work counts as a non-school activity?
 - Farmer’s Market, Stocking and distributing food at a food bank, Community Events for a non-profit or fundraiser, Environmental restoration work through a local non-profit, Volunteering with a non-profit organization. These are just a few ideas; there are many ways to volunteer in your community. If you have questions about counting hours done in a non-school related activity, United Way at (360)457-3011.
- The requirements state that I have to complete at least 10 hours in a “school activity”. What type of volunteer work counts as a school activity?
 - The following is a list of activities that can be done in school:
 - Participating in a community service project through a school club
 - Assisting a teacher before/after school or during the summer
 - Volunteering with a parent organization within the school
 - Volunteering as a student athletic trainer
 - Assisting at sporting events, concerts, theater productions
 - These are just a few ideas; there are many ways to volunteer in your school. If you have questions about counting hours done in a school related activity, contact United Way at (360)457-3011.
- I volunteered on a mission trip through my church or volunteered as a camp counselor, how do I count these hours?
 - If you volunteer on a mission trip or as a camp counselor, the hours are calculated as follows:
 - During the school year: 10 hours per day
 - During the summer: 15 hours per day
 - If you have documentation proving that you served more hours per day, you may submit it with your application and will be credited with these hours if we are able to verify them with your provided contact.
- Can I count hours from club or ASB meetings?
 - If you participate in a school club, you may count any hours that are spent organizing and implementing a service project. If you are in a club that uses meeting times to discuss other club business, you may not count those hours. Participating in events such as district conventions or leadership workshops will not be counted (however setting up and coordinating these events can be counted as a school activity).



- I have to complete community service hours for a class or so that I can graduate, can I count these hours towards my Varsity Letter?
 - Yes, any community service or volunteer hours done to meet a graduation or class requirement can be counted towards your Varsity Letter in Community Service.
- What are some of the other guidelines for qualifying service for the Varsity Letter Program?
 - Hours performed for school sanctioned activities that are a requirement or expectation of a class may be counted toward the Varsity Letter Award. Up to 20 hours of time spent in activities that qualify toward another school Varsity letter may be applied toward the Varsity Letter in Community Service.
 - Work performed in a for-profit business or organization does not qualify, though there are few occasions when it will be accepted. Any work done for a for-profit business or organization must be pre-approved through the United Way of Clallam County office, before the work is started, if it is to be counted toward the Varsity Letter. Failure to pre-approve this time will automatically disqualify it for this award.
 - Participating in competitions do not qualify for volunteer service for this award.